

# Zoning Permit Application

# Town of Alberton, MT

This application is used to permit routine building activity such as building a sign, fence or conducting a land use listed as "permitted" in the zoning ordinance. A zoning permit must be approved prior to conducting any new use and prior to building or modifying a structure.	<b>Office Use Only</b> Date: _____ Accepted by: _____ Fee: \$ _____ Cash/Check #: _____ Supporting docs rec'd date: _____
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1. Owner(s) of Record:

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

2. Person(s) authorized to represent the owner(s), their role (e.g. developer, contractor) and to whom a copy of all correspondence is to be sent:

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

3. Property Description (Refer to Property Records)

Street Address: \_\_\_\_\_ Sec. No. \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Tract No. \_\_\_\_\_ Lot No. \_\_\_\_\_ Block No. \_\_\_\_\_

Lot Size: \_\_\_\_\_ Acres/Square Feet (circle) Zoning District: \_\_\_\_\_

4. Type of Work: \_\_\_\_\_ New \_\_\_\_\_ Addition \_\_\_\_\_ Remodel \_\_\_\_\_ Other (specify) \_\_\_\_\_

5. Proposed Use of the Building/Property: \_\_\_\_\_

6. Total Height of the Proposed Structure or Fence: \_\_\_\_\_ Number of Dwelling Units: \_\_\_\_\_

7. Existing Floor Area: \_\_\_\_\_ square feet. New floor area \_\_\_\_\_ square feet.

8. Attach a Site Plan that Includes the Following:

- a. Scale
- b. North arrow
- c. Lot boundaries with dimensions noted
- d. Location of existing and proposed structures
- e. Property line setbacks
- f. Location of existing and proposed driveways, easements and rights-of-way

- g. Location of existing and proposed utilities (sewer, water, electrical, telephone, gas)
- h. Location and dimensions of parking and loading areas, number of spaces, etc. (if applicable)
- i. Sizes, designs and locations of signs (if applicable)

**Acknowledgement**

I hereby certify under penalty of perjury and the laws of the State of Montana that the information submitted herein, on all other forms, documents, plans or any other information submitted as a part of this application to be true, complete, and accurate to the best of my knowledge. Should any information or representation submitted in connection with this application be incorrect or untrue, I understand any approval based thereon may be rescinded and other enforcement action taken. The signing of this application signifies approval for representatives of the Town of Alberton to be present on the property for routine monitoring and inspection during the approval and development process.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date